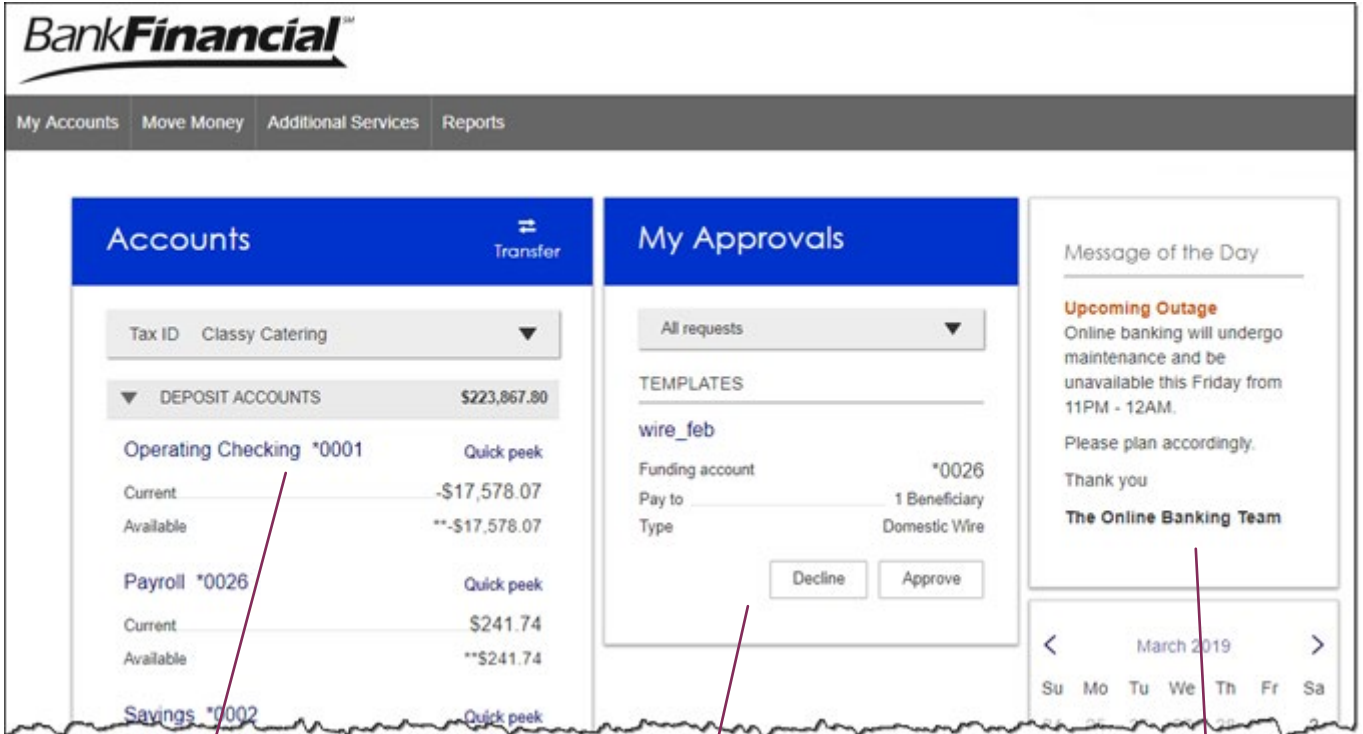


Main Navigation: My Accounts, Move Money, Additional Services, and Reports. Primary Admins and Secondary Admins have full access to all accounts and services based on their segment. Business Admins manage other business users; business users' access is based on entitlements.



My Accounts: filtered list of Deposit and Loan accounts based on Tax ID selected. View available balance; hover over an account for a "quick peek"; click an account name to view details. The Details screen provides transaction history and export options.

My Approvals: If dual approval is required for ACH and Wires payments, they will show here. Templates requiring approval also show. If the business has more than one Admin, approval is required when a Business Admin adds/edits a business user.

Message of the Day and Calendar widgets: If enabled in Online Banking, they will display in Business Banking as well.

Move Money	Additional Services	Reports
Transfers	ACH/Wire Payments	
Make a Transfer	Make/Collect a payment	
Request Loan Advance	Upload ACH pass-through file	
Make Loan Payment	Manage payment templates	
Scheduled Transfers	Scheduled payments	
	Import Recipient Information	
	Manage Import File Definitions	

***Move Money > Transfers:**

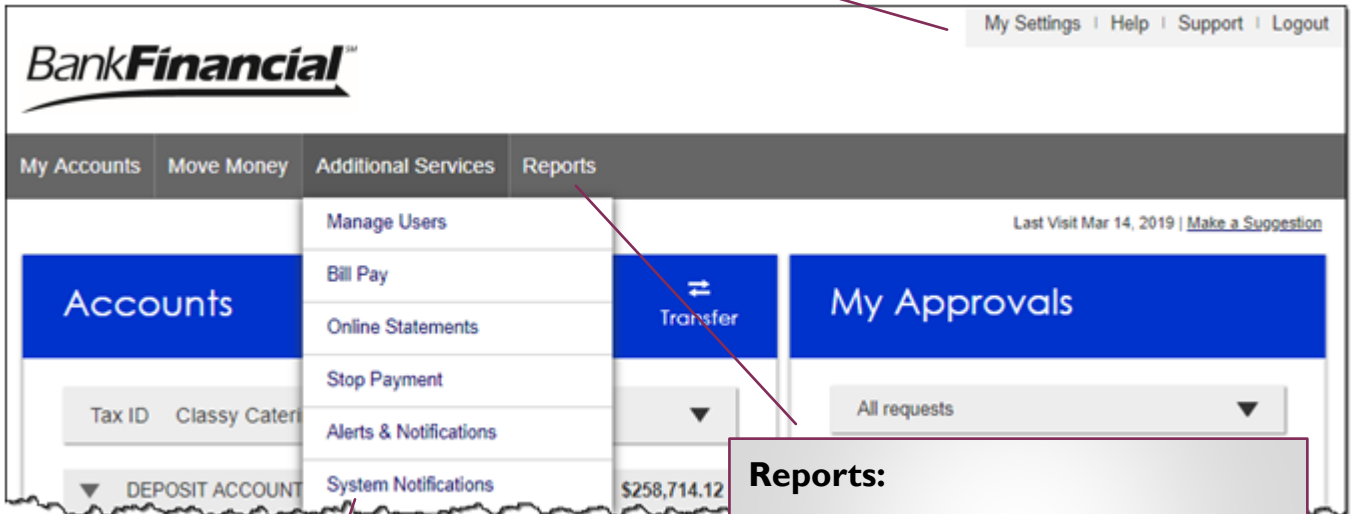
- Make a Transfer** – internal, aka intra-institution transfer.
- Request Loan Advance** – an internal transfer to make a draw from a loan account
- Make Loan Payment** – internal transfer to pay a loan
- Scheduled Transfers** – manage future and recurring internal transfers

***Move Money > ACH/Wire Payments:**

- Make/Collect a Payment** – send an ad hoc or template-based ACH or Wire; collect funds via ACH ad hoc or template-based
- Upload an ACH Pass-Through File** – take a NACHA file, upload it into Business Banking and pass directly to Admin Platform
- Manage Payment Templates** – create and manage templates for ACH and Wire payments
- Scheduled Payments** – manage future and recurring ACH and Wire payments
- Import Recipients** – import ACH participants into Business Banking for initiation
- Manage Import File Definitions** – create an import map before going to Import Recipients

*Access to options within these menus depends on the business segment and the user’s entitlements

My Settings: edit password, User ID, email, phone number, account nicknames, etc.
Help: answers common questions.
Support: *BankFinancial* Customer Service Center at 1.800.894.6900, option 4.
Logout: properly end the Online Business Banking session; users are automatically logged out after 20 minutes of inactivity.



Reports:
 Run and export reports on ACH and wire templates and payments.
Available to Business Admins only.

***Additional Services:**

- Manage Users** – add business users with unique permissions and limits on a per Tax ID, per account basis
- SSO Options** – for example, Bill Pay and Online Statements
- Stop Pay** – place a real time stop payment on a check
- Alerts and Notifications** – set up email alerts on account activity
- System Notifications** – suppress emails automatically generated by the system, such as approval emails

*Access to options within these menus depends on the business segment and the user's entitlements